

Service-Learning Information for Soc 4111

Deviant Behavior

Chris Uggen

Fall 2014

Service-Learning Coordinator	Monica McKay 240 Appleby Hall 612.624.6574 siems005@umn.edu	Service-Learning Website Support (www.csl.umn.edu)	Bruce McGuire 240 Appleby Hall 612.626.2044 csl@umn.edu
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Service-Learning Requirement	If you choose the service-learning option for this class, you will be required to work 2-3 hours per week with an approved community organization throughout the semester. This should add up to a total of at least 30 hours for the semester.
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Referral Process	<p>Log in to the web site at www.csl.umn.edu.</p> <p>Click the “view position catalog” link on your home page to review your service-learning options for this class.</p> <p>Complete and submit the referral request form (accessed by clicking on the name of this course on your service-learning home page) by 5:00 p.m. on FRIDAY, SEPTEMBER 19th.</p> <p>Watch your U of M e-mail account for a notification that your referral request has been accepted (you should hear back by Tuesday, September 23rd).</p> <p>If your first choice request is declined, your second choice will automatically be submitted, and you will receive an e-mail notification when your request is approved.</p> <p>When you receive this notification, you need to contact your approved organization to begin the application process and/or schedule your initial meeting with your supervisor. You should make this contact by Thursday, September 25th.</p> <p><i>Please note that acceptance of your referral request is <u>not</u> a guarantee that you will be placed with that organization; you will need to successfully complete their required application, background check, interview, and training processes before you can begin your service.</i></p>
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Training Requirements	<p>For this course, you are encouraged to attend one of the Community Service-Learning Center’s training workshops, “Community Involvement in Practice” or “Critical Perspectives on Community Involvement,” especially if you have never taken a service-learning class before.</p> <p>You can find a schedule of these workshops on page 6 of this packet, and you can register at www.servicelearning.umn.edu/trainings.</p> <p>You must also complete any trainings or orientations required by your service-learning organization.</p>
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Logging Your Hours	<p>You are required to log the hours you spend at the organization or working on your project on the web site at www.csl.umn.edu, using the “Manage Hours” function.</p> <p>Your supervisor will have access to your timesheets to approve your hours, and your instructor will also access this site to view your approved hours.</p>
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Service-Learning Evaluation	At the end of the semester, you will be required to complete a survey, which you will access online at www.csl.umn.edu , about your service-learning experience.
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Service-Learning Participant Agreement

When you access the referral request form on the web site at www.csl.umn.edu, you will need to indicate that you agree with all of the following statements before you can submit the form and begin the process of receiving your service-learning placement. If you have questions about any of these statements, please contact your service-learning coordinator. These are important expectations of you as a service-learning student, and your community organization, your course instructor, and the Community Service-Learning Center staff will hold you accountable for meeting them throughout the course of this semester. *This copy is provided so you have a record of the conditions you have agreed to as you begin your service-learning experience.*

- I agree to complete the service-learning requirement for this course.
- I will attend all meetings, orientation/training sessions, and reflection sessions as deemed necessary by my site supervisor and my course instructor.
- In accordance with University policy, I understand that my official University of Minnesota e-mail account will be used for all e-mail communication between me, my community organization, my instructor, and CSLC staff, and I will check this account regularly throughout the semester.
- I understand that my community organization will have access, via the secure service-learning web site, to my name, UCard picture, e-mail address, and phone number, for the purpose of communicating with me.
- I will use the timesheet function on this site to keep an accurate record of the hours that I contribute at my community organization. I will check to make sure that my site supervisor has approved my hours by the last day of class when my instructor will review my timesheets.
- I will complete the Post Service-Learning Evaluation of my community-based learning experience at the end of the term.
- I will be punctual, responsible, appropriate, and professional. In the event of an absence or emergency, I will follow my community organization's policies and procedures.
- I will treat individuals at my community organization with respect, especially while interacting with people of a different race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, gender identity, or gender expression.
- I will adhere to the rules, regulations, and other requirements of the community organization in accordance with city, state, and federally mandated policies and procedures.
- I will never report to my community organization under the influence of drugs or alcohol.
- I will keep in mind that I am representing not only myself, but also the University of Minnesota.
- I understand that there are risks involved in doing community work and that the University does not assume any responsibility for injuries or loss to my personal property while I am participating in a community organization. I understand I should obtain health and/or personal property insurance if I do not have it.
- I understand and acknowledge that my safety and well-being are primarily dependent upon my acting responsibly to protect myself and others from personal injury, bodily injury or property damage.
- I will immediately notify my site supervisor, course instructor, or my service-learning coordinator of any problems as soon as they arise.

Minnesota AIDS Project (www.mnaidsproject.org)

Volunteer Coordinator; 612.373.9160, volunteer@mnaidsproject.org
1400 Park Ave., Minneapolis, MN 55404

OutFront Minnesota (www.outfront.org)

Michelle Dibblee, Organizing Director; 612.822.0127, ext. 7653, michelle@outfront.org
310 E. 38th St., Suite 204, Minneapolis, MN 55409

Immigration

Centro de Trabajadores Unidos en la Lucha (www.ctul.net)

Merle Payne, Co-Director; 612.859.5750, brian@ctul.net
2511 E. Franklin Ave., Minneapolis, MN 55406

Lutheran Social Service of Minnesota (www.lssmn.org)

Fartun Abdi, Family Reunification & Intern Coordinator; 612.879.5263, fartun.abdi@lssmn.org
2400 Park Ave., Minneapolis, MN 55404

Criminal Justice

Communities United Against Police Brutality

Michelle Gross, Organizer; 612.703.1612, mgresist@minn.net
4200 Cedar Ave. S., Minneapolis, MN 55407

Goodwill/Easter Seals of Minnesota (www.goodwilleasterseals.org)

Sara Triplett, Volunteer Coordinator; 651.379.5800, ext. 5824, STriplett@goodwilleasterseals.org
553 Fairview Ave. N., Saint Paul, MN 55104 2700 E. Lake St., Minneapolis, MN 55407

Restorative Justice Community Action (www.rjca-inc.org)

Cynthia Prosek, Administrator; 612.746.0787, cprosek@rjca-inc.org
1201 Marquette Ave., Suite 330, Minneapolis, MN 55403

*****SPECIAL LCD-RELATED OPPORTUNITIES FOR STUDENTS WHO CAN MAKE A LONGER-TERM AND/OR HIGHER HOUR COMMITMENT*****

180 Degrees, Inc. (www.180degrees.org)

McKenzie Daul, Case Manager; 651.332.5511, McKenzie.Daul@180degrees.org
1301 E. 7th St., Saint Paul, MN 55106

Minnesota Department of Corrections – Minnesota Circles of Support and Accountability

Sarah King, MnCoSA Volunteer Coordinator; 651.361.7602, sarah.king@state.mn.us
1450 Energy Park Dr., Suite 200, Saint Paul, MN 55108

The Link (www.thelinkmn.org)

Joshua Casey, Program Manager – Evening Reporting Center; 612.677.2520, JCasey@thelinkmn.org
Northwest Suburban Evening Reporting Center, Brooklyn Park

IF YOU ARE ALREADY VOLUNTEERING WITH A NONPROFIT ORGANIZATION OR PUBLIC AGENCY AND WOULD LIKE TO CONTINUE WITH THAT AS YOUR SERVICE-LEARNING FOR THIS CLASS:

When you go to the service-learning web site at www.csl.umn.edu, click on the course name on your home page to bring up the referral request form.

Use the drop-down menu for your first choice organization to select **“Requesting a Position Not Listed”** under “CSL Alternative Organization.”

In the space provided to describe your reason for wanting to work with your first choice organization, you **must** provide the following information:

- The name of the organization you are working with;
- The name, e-mail address, and phone number of your supervisor;
- A brief description of what you do at the organization, and how you expect it to relate to your paper for this class.

Monica will run your request by Professor Uggen to make sure it will work for your major project. If he approves your request, Monica will set up the online system so you can record your hours with your organization throughout the semester. If you are working with an organization that has not used our online system before, Monica will follow up with your supervisor about approving your hours before the end of the semester.

IF YOU ARE ENROLLED IN TWO COURSES THIS SEMESTER THAT HAVE A SERVICE-LEARNING COMPONENT AND YOU WOULD LIKE TO WORK AT THE SAME ORGANIZATION FOR BOTH CLASSES:

Complete the referral request process at www.csl.umn.edu for **one** of your service-learning classes.

If the organization you would like to work with is only on the “approved” list for one of your classes, e-mail the instructor of the **other** class and copy Monica (siems005@umn.edu) to make sure that organization will fit into the other class as well.

If both instructors approve the organization, Monica will make a note in the online system that you are working at the same organization for both classes.

Throughout the semester, **only log your hours at the organization under one of your classes** (do not enter the same hours for both classes, as this would be double-counting). At the end of the semester, Monica will make sure both instructors have a record of your hours to show that you have fulfilled the service-learning requirements for both classes.

We typically ask students who are working with one organization for two classes to do more than the minimum number of hours required by one class so you’re not completely “double-dipping,” but we also don’t ask you to do double the number of hours. If each class requires 30 hours, we will ask you to do your best to put in 45 hours with the organization throughout the semester.

Pre-Service Training Information

The Community Service-Learning Center offers pre-service training workshops that will help prepare you for a successful experience in the community. For this course, **you are encouraged to attend one of the following workshops** – select the one that’s best for you.

Community Involvement in Practice is geared toward students with little or no prior experience volunteering or working in the community. It emphasizes the practical skills needed to be successful in any community involvement experience, with a focus on helping you develop your skills of observation and reflection.

Thursday, September 18, 3:00-5:00 p.m., Blegen Hall 245
Friday, September 19, 12:00-2:00 p.m., Appleby Hall 226
Friday, September 19, 3:00-5:00 p.m., Appleby Hall 226
Wednesday, September 24, 3:00-5:00 p.m., Appleby Hall 103
Friday, September 26, 12:00-2:00 p.m., Appleby Hall 226
Friday, September 26, 3:00-5:00 p.m., Appleby Hall 226
Monday, September 29, 3:00-5:00 p.m., Appleby Hall 103

Critical Perspectives on Community Involvement is geared toward students with significant past experience with community work and/or service-learning. Participants will learn to problematize “service” and think critically about their own service experiences, both past and present, to develop a better understanding of deep and authentic community involvement.

Friday, September 19, 3:00-5:00 p.m., Appleby Hall 219
Monday, September 22, 3:00-5:00 p.m., Appleby Hall 103
Thursday, September 25, 3:00-5:00 p.m., Social Science Building 278
Friday, September 26, 12:00-2:00 p.m., Appleby Hall 219

Register for a workshop that fits your schedule and your interests/level of experience by going to www.servicelearning.umn.edu/trainings.